



Nile Language School

Revised for 2023-24 Academic Year

The background of the cover features a cityscape with various skyscrapers and buildings. A large, stylized graphic overlay in shades of pink and blue is positioned over the cityscape, creating a modern and vibrant aesthetic. The text 'High Standards in Language Teaching' is overlaid on this graphic.

High Standards in
Language
Teaching

Cancellations & Refund Policy

1. PAYMENTS & REFUNDS

a. Payment Policy:

- Full tuition per course must be paid prior to the start of the classes. All students must make the tuition payment and register for a class by or on the last day of the registration period. Please also note that prompt payment means guaranteed placement in class. New students must pay tuition on the day of registration. In the Intensive English Program, students will not be allowed to enter or continue attending class until they have paid 100% of tuition before the end of the registration period.

- Students seeking to change their non-immigrant status to F-1 must furnish a \$400 deposit toward tuition fees before the release of the I-20 form. This deposit will be applied to the tuition fees upon approval of the student's petition for a change of status and the commencement of studies at NLS School. In the event of denial of the student's change of status application, the deposit is refundable. Once the petition is approved, if the student decides to switch to another school, deposit becomes non-refundable

- Students holding an F-1 visa may be enrolled for a minimum of two sessions.

b. Forms of Payment:

NLS accepts payments by cash, money order, traveler's check, personal check, all major credit and debit cards (VISA, MasterCard, American Express, and Discover).

c. Cancellation and Refund Policy:

The one-time registration fee is non-refundable. No refund or credit is issued for transactions beyond 180 days. Funds/Credits are non-transferrable.

NLS may retain the registration fee plus a pro-rata portion of the tuition calculated on a weekly basis.

Refunds are based on the pro-rated weekly rate of full tuition for the entire course, and not on the partial (discounted) tuition paid. All discounts and promotions offered or applied are subject to removal as per pro-rata rate calculation. The refund is calculated starting from the week the student informs NLS of his/her cancellation of classes. Student's attendance of 1 day or more in any given week represents 1 full week.

The refunds will be made by check and will be issued to the person, company, government or private agency that made the payment on the student's behalf. The check may be picked up from school or mailed on the second Friday following the date the refund was requested.



d. Refund for a prospective F-1 student:

The registration fee and mailing fees are non-refundable.

The tuition including deposit is refundable in the event that the student's application to change status is denied. However, once the petition is approved, if the student decides to switch to another school, the deposit is NOT refundable.

Refunds will be issued only upon presentation of the following:

- Proof of payment;
- Refund Request Form;
- The original I-20 (2 pages) and Letter of Rejection from the U.S. Consulate.

e. Course Cancellations

If a student's scheduled course is cancelled by NLS subsequent to enrollment, NLS will refund all tuition fees paid by the student for the cancelled class. For the purpose of cancellations described in this section, all refunds due will be made within 30 (thirty) calendar days of the first scheduled day of class.

f. Cancellations for "no-shows"

When a student cancels a scheduled course, the student will receive a full tuition refund provided the student: 1) has not entered classes; and 2) cancels by the end of the registration period. Students who enter the U.S. on an I-20 issued by NLS and decide not to take any classes at NLS for any reason other than a medical excuse are subject to pay the early withdrawal fee equivalent to 1 (one) session tuition or the minimum required amount to study at NLS (whichever is greater).

NLS will only issue refunds to the original payer on file. Payers who would like to designate another person to receive their refund must submit a request in writing to NLS upon applying for a refund. This letter must be attached to the NLS Refund Request Form and submitted to the accounting department for processing. NLS reserves the right to change tuition and fees without any prior notice. Please ask campus administrative staff about current prices and session program dates.

g. Fees:

Non-Refundable registration Fee: \$100



Change of Status to F-1 Status Processing Fee: \$500.00
Reinstatement to F-1 Status Processing Fee: provided by law firm.
Lost/Duplicate/Damaged I-20: \$50.00
Lost/Duplicate NLS Certificate of Completion: \$20.00
Lost/Duplicate NLS Transcript or Letters: \$20.00
Lost/Duplicate NLS Transcript and Certificate: \$20.00
Test Rescheduling: \$20.00
Early Withdrawal, Minimum Study Requirement Fee: \$1,140
Returned check fee: \$50

The test rescheduling fee will be charged to all students requesting their final exam to be rescheduled. There is no charge for rescheduling midterm exams. The test rescheduling fee will be waived for students requesting a rescheduled test for sessions with dates modified by NLS due to inclement weather, emergencies and/or other reasons. Both the oral and written sections of this test are included in the \$20.00 fee.

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